



CIRTEK Holdings Philippines Corporation

NOTICE OF THE SPECIAL MEETING OF THE STOCKHOLDERS OF CIRTEK HOLDINGS PHILIPPINES CORPORATION

TO ALL STOCKHOLDERS:

NOTICE IS HEREBY GIVEN that the Special Meeting of stockholders of **CIRTEK HOLDINGS PHILIPPINES CORPORATION** will be held at 116 EAST MAIN AVENUE, PHASE V-SEZ, LAGUNA TECHNOPARK, BIÑAN, LAGUNA, 4024 on **Friday, 01 October 2021, at 10:30 a.m.** The meeting will be conducted virtually and registration can be accessed through the following link: https://us06web.zoom.us/webinar/register/WN_95fvQql_RMuvRVRXDfnIrw

The Agenda of the Special Meeting is as follows:

1. Call to Order
2. Certification of Service of Notice and Existence of Quorum
3. Approval of the Minutes of the Previous Annual Stockholders' Meeting Held on 28 May 2021 and Ratification of the Matters Taken Up During the Annual Stockholders' Meeting
4. Ratification of All Acts of the Board of Directors and Management
5. Approval of the Creation, Issuance, Offering through Public Placement Transaction or a Public Offering, Registration and Listing of up to 70,000,000 Preferred B-2B Shares
6. Approval of the Creation, Issuance, Offering through Public Placement Transaction or a Public Offering, Registration and Listing of all Authorized and Unissued Preferred B Shares of the Corporation in Subseries or Tranches as the Board of Directors may Determine
7. Reapproval of the Authorization of the Board of Directors to Establish and Designate the Subseries or Tranches of the Preferred B Shares, Fix the Issue Price and the Number of Shares in each Subseries or Tranche, Establish the Specific Terms and Conditions of Each Subseries or Tranche, and Determine the Manner by which the Preferred Shares will be Subscribed and Paid For, such as but not limited to, a Private Placement Transaction or Public Offering
8. Delegation to Certain members of the Corporation's Senior Management the Power and Authority to Fix the Certain Terms and Conditions of the Issuance of the Preferred B2-B and Preferred B Shares Without the Necessity of Obtaining Further Approval from the Stockholders and the Board of Directors
9. Other Business
10. Adjournment

The Board of Directors has fixed **02 September 2021** as the record date for determining the stockholders entitled to notice of, and to vote at the Special Meeting. Only holders of shares of stock as of the record date will be entitled to vote at the Special Meeting. The stock and transfer books of the Company will be closed 20 days prior to the meeting.

Given the current circumstances and pursuant to the rules issued by the Philippine government prohibiting mass gathering, stockholders may only attend the meeting by remote communication.

IF YOU DO NOT EXPECT TO ATTEND THE SPECIAL MEETING, YOU MAY EXECUTE AND SEND A PROXY FORM TO THE OFFICE OF THE CORPORATION AT **116 EAST MAIN AVENUE, PHASE V-SEZ, LAGUNA TECHNOPARK, BIÑAN, LAGUNA, 4024** or by e-mail to corporate_secretary@cirtek.ph. THE DEADLINE FOR THE SUBMISSION OF PROXIES IS ON **24 September 2021, 10:00 A.M.**

PROXY VALIDATION WILL BE ON **24 SEPTEMBER 2021, 10:00 A.M.** AT **116 EAST MAIN AVENUE, PHASE V-SEZ, LAGUNA TECHNOPARK, BIÑAN, LAGUNA, 4024.**

Stockholders intending to participate by remote communication should notify the Corporation by email to corporate_secretary@cirtek.ph on or before **24 September 2021, 10:00 A.M.**

Stockholders may vote electronically *in absentia*, subject to validation procedures.

The procedures for participating in the meeting through proxy, remote communication, and for casting their votes *in absentia* are set forth in the Information Statement.


DYAN DANIKA G. LIM-ONG
Corporate Secretary